Part-time ChEESE Project Assistant (RE1)

Data de tancament

Diumenge, 31 Març, 2019
Reference: 62_CASE_ES_RE1
Job title: Part-time ChEESE Project Assistant (RE1)

About BSC

The Barcelona Supercomputing Center - Centro Nacional de Supercomputación (BSC-CNS) is the leading supercomputing center in Spain. It houses MareNostrum, one of the most powerful supercomputers in Europe, and is a hosting member of the PRACE European distributed supercomputing infrastructure. The mission of BSC is to research, develop and manage information technologies in order to facilitate scientific progress. BSC combines HPC service provision and R&D into both computer and computational science (life, earth and engineering sciences) under one roof, and currently has over 500 staff from 44 countries.

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Context And Mission

Part-time Community Manager to assist in the Center of Excellence for Exascale in Solid Earth (ChEESE) project.

The position will be located at BSC within the CASE department in collaboration with the project coordinator.

Key Duties
To create and edit multimedia contents, including text edition, graphic design and other resources
To assist in the administration of ChEESE web contents (news, edition, remove obsolete material, etc.)
To assist the Project PI in the coordination of Project partners and organisation of events (meetings, conferences, etc.)
To monitor and track Project-derived publications and conferences
To coordinate with the communications department and PMO
To boost Project social media and networks

Requirements

- Education
  - University degree, ideally in sciences

- Essential Knowledge and Professional Experience
  - 3-5 years of experience on a similar position

- Competences
  - Excellent written and oral English

Conditions

- The position will be located at BSC within the CASE Department
- We offer a part-time contract, a good working environment, a highly stimulating environment with state-of-the-art infrastructure, flexible hours, extensive training plan, tickets restaurant, private health insurance, fully support to the relocation procedures
- Duration: Temporary - 1 year renewable
- Salary: we offer a competitive salary commensurate with the qualifications and experience of the candidate and according to the cost of living in Barcelona
- Starting date: 01/04/2019

Applications Procedure

All applications must include:

- A motivation letter with a statement of interest, including two contacts for further references - Applications without this document will not be considered
- A full CV including contact details

Deadline

The vacancy will remain open until suitable candidate has been hired. Applications will be regularly reviewed and potential candidates will be contacted.
Diversity and Equal Opportunity Employment

BSC-CNS is an equal opportunity employer committed to diversity and inclusion. We are pleased to consider all qualified applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability or any other basis protected by applicable state or local law.

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