

1_20_DIR_RSTD_PMEPI

Job Reference

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Position

Research Project Manager (EPI project)

Data de tancament

Divendres, 31 Gener, 2020
Reference: 1_20_DIR_RSTD_PMEPI
Job title: Research Project Manager (EPI project)

About BSC

The Barcelona Supercomputing Center - Centro Nacional de Supercomputación (BSC-CNS) is the leading supercomputing center in Spain. It houses MareNostrum, one of the most powerful supercomputers in Europe, and is a hosting member of the PRACE European distributed supercomputing infrastructure. The mission of BSC is to research, develop and manage information technologies in order to facilitate scientific progress. BSC combines HPC service provision and R&D into both computer and computational science (life, earth and engineering sciences) under one roof, and currently has over 650 staff from 49 countries.

Look at the BSC experience:
BSC-CNS YouTube Channel
Let’s stay connected with BSC Folks!

Context And Mission

We are looking for a candidate to manage research projects within the BSC’s Project Management Office (PMO), with a focus on a strategic project of the centre’s Computer Sciences Department (European Processor Initiative https://www.european-processor-initiative.eu/). This position will work very closely with the Global Project Manager, also based at BSC-PMO, and as part of a larger team both within BSC and the wider project consortium made up of 27 partners.

Key Duties
Project Management. Help to plan the use of resources and monitor the progress of work, anticipate possible problems and maintain excellent communication with the Principal Investigator and with the Project Officer or equivalent from funding agencies. Keep track of budgets and effort spent. Organize and participate in consortium meetings, teleconferences, reviews and other events. Help to prepare and submit high-quality periodic reports on time (collect and review consortium information). Provide support to ensure compliance with contractual obligations and help to resolve possible disputes between partners. Collect and compile information for monthly reports to the European Commission.

Collaborate to improve the operation of the PMO by sharing best practices. Take responsibility for specific BSC research groups and establish a good relationship with the group leaders and other researchers in the group to help them achieve their aims.

Provide support to the project innovation manager on exploitation activities.

Requirements

Education
- University Degree (Some relation with Computer Science might be an advantage)
- Related courses in project management and research project proposal preparation a plus

Essential Knowledge and Professional Experience
- At least one-year experience managing research projects funded by the Framework Programme of the European Commission

Competences
- Fluency in English essential
- Excellent written and verbal communication skills
- Willing to travel
- Used to working autonomously and taking the initiative
- Used to working under pressure with strict deadlines
- Good report writing skills essential (in English)
- Good skills in word processing, spreadsheets and presentation applications (Word, Excel and PowerPoint or equivalents)

Conditions

- The position will be located at BSC within the Directors Department
- We offer a full-time contract, a good working environment, a highly stimulating environment with state-of-the-art infrastructure, flexible working hours, extensive training plan, tickets restaurant, private health insurance, fully support to the relocation procedures
- Duration: Temporary - until 30/11/2021 renewable
- Salary: we offer a competitive salary commensurate with the qualifications and experience of the candidate and according to the cost of living in Barcelona
- Starting date: 01/02/2020
Applications Procedure

All applications must include:

- A Cover Letter with a statement of interest in English, including two contacts for further references - Applications without this document will not be considered
- A full CV in English including contact details

Deadline

The vacancy will remain open until suitable candidate has been hired. Applications will be regularly reviewed and potential candidates will be contacted.

Diversity and Equal Opportunity Employment

BSC-CNS is an equal opportunity employer committed to diversity and inclusion. We are pleased to consider all qualified applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability or any other basis protected by applicable state or local law.

This position is reserved for candidates who meet the requirements and have the legal status of disabled persons with a degree of disability equal to or greater than 33%. In case there are no applicants with disabilities that meet the requirements, the rest of the candidates without declared disability will be evaluated.

Barcelona Supercomputing Center - Centro Nacional de Supercomputación